



ETCH Patient Portal Health Summary

Please make sure that you are going to the following address: <https://patientportal.etch.com>

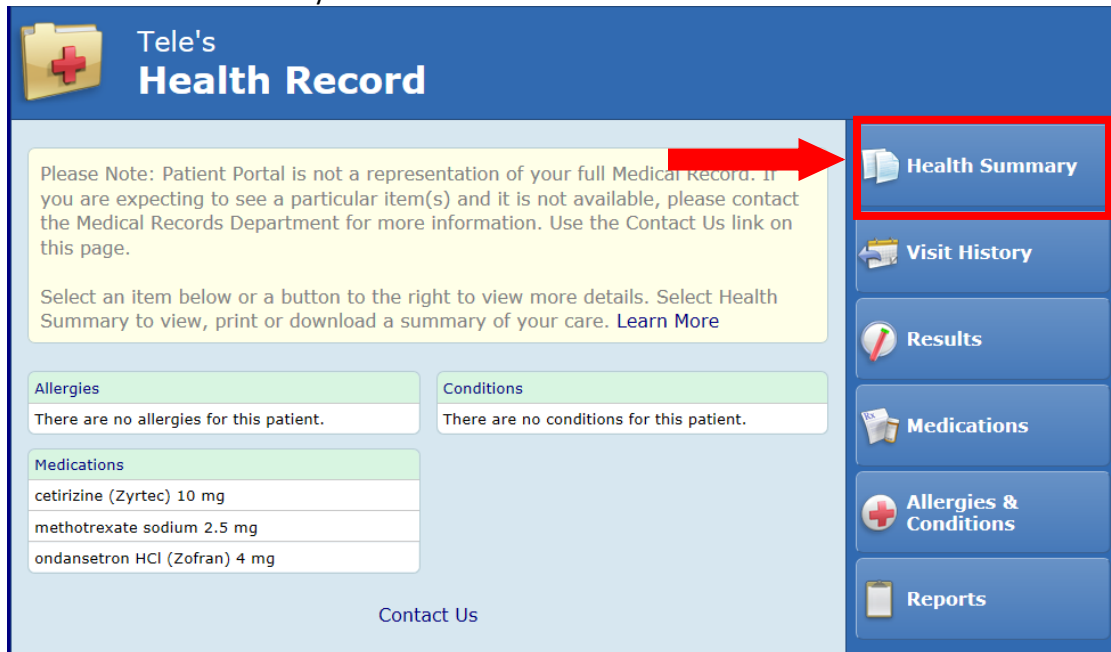
Please Note: Do not use the browser back and forward page buttons; you must utilize the patient portal action buttons to navigate.

The Patient Health Summary is a clinical document that can be used to review the patient visit; additionally, it can be sent, downloaded, or printed and can be provided to your primary care provider, emergency department, or any specialist.

To access the Patient Health Summary, click on the "Health Record" button:

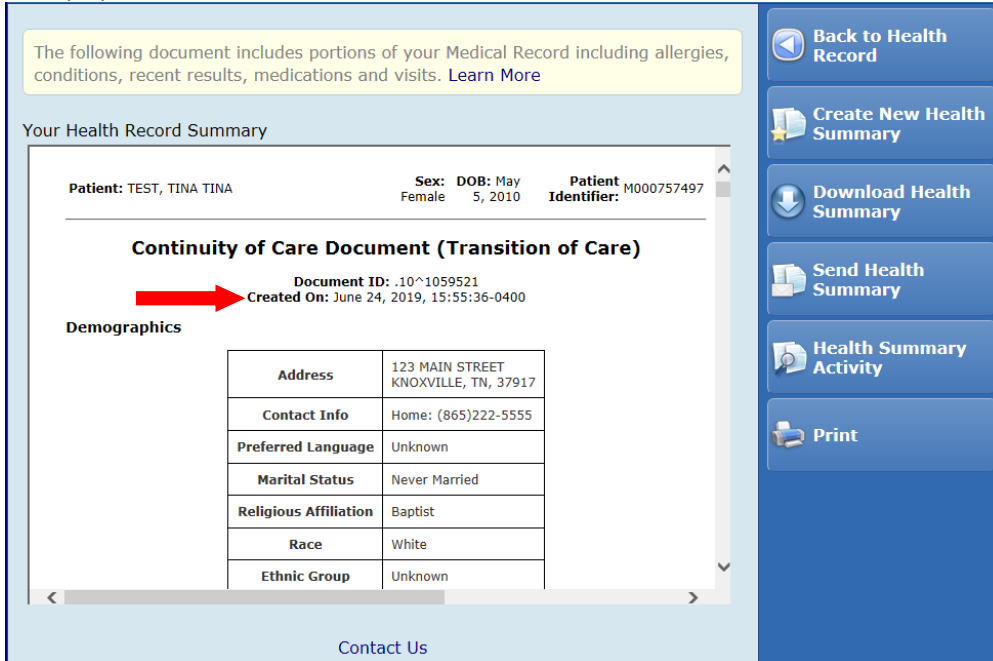


Now click on the "Health Summary" button:



ETCH Patient Portal Health Summary

The next screen will display a version of the Patient Health Summary. The document can be regenerated to include any updated information. You can see the creation date on the document in the window.



The following document includes portions of your Medical Record including allergies, conditions, recent results, medications and visits. [Learn More](#)

Your Health Record Summary

Patient: TEST, TINA TINA Sex: Female DOB: May 5, 2010 Patient Identifier: M000757497

Continuity of Care Document (Transition of Care)

Document ID: .10^1059521
 Created On: June 24, 2019, 15:55:36-0400

Demographics

Address	123 MAIN STREET KNOXVILLE, TN, 37917
Contact Info	Home: (865)222-5555
Preferred Language	Unknown
Marital Status	Never Married
Religious Affiliation	Baptist
Race	White
Ethnic Group	Unknown

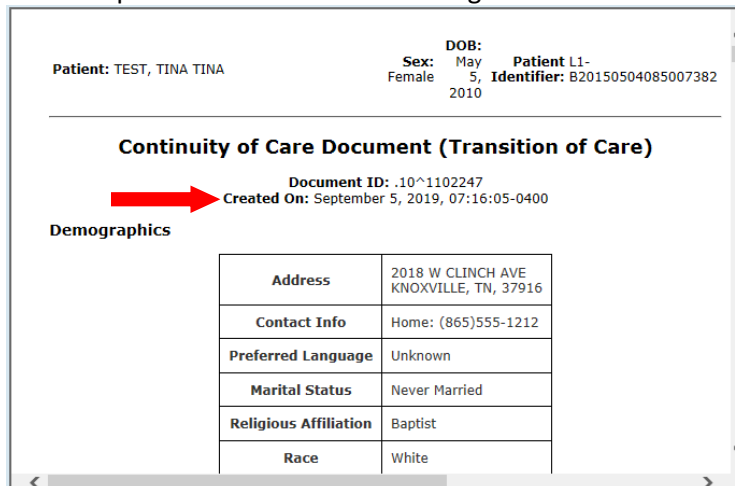
Contact Us

- Back to Health Record
- Create New Health Summary
- Download Health Summary
- Send Health Summary
- Health Summary Activity
- Print

The available functions that can be performed to/with the Patient Health Summary are listed to the right.

This includes:

- Creating a New/Updated Version of the Patient Health Summary
 - If the “Created Date” is not current, you can use this option to generate a fresh updated copy of the Patient Health Summary
 - In our above example, the “Created On” date was June. If I click on the Create New Health Summary, the system will prompt the user that a new Summary is being generated. This process will normally take up to 30 – 60 seconds.
 - Below is an example of the outcome of Creating a New Health Summary:



Patient: TEST, TINA TINA Sex: Female DOB: May 5, 2010 Patient L1- Identifier: B20150504085007382

Continuity of Care Document (Transition of Care)

Document ID: .10^1102247
 Created On: September 5, 2019, 07:16:05-0400

Demographics

Address	2018 W CLINCH AVE KNOXVILLE, TN, 37916
Contact Info	Home: (865)555-1212
Preferred Language	Unknown
Marital Status	Never Married
Religious Affiliation	Baptist
Race	White



ETCH Patient Portal Health Summary

- Download the Patient Health Summary to a USB drive
 - Due to the sensitive nature of the information within the Patient Health Summary, you will be asked to password protect the file when downloading it to external media (USB flash drive).

Download Health Summary

You may download your Health Summary to a folder on your personal computer. Your Health Summary contains sensitive information. If you download your Health Summary, you are responsible for protecting and deciding with whom to share this information. To protect your health information, enter a password that will be used by you to access your Health Summary on your computer and follow these steps:

1. Select the Download button and save the health record summary files to a folder on your computer.
2. Select the Health Summary zip folder you have downloaded and extract the files for viewing. Please note that not all computer operating systems support extracting password protected (encrypted) zip files. Software packages such as WinZip and 7-Zip may be used to extract your files if your operating system does not extract this zip file properly.
3. Enter the password you have defined.
4. To view your Health Summary, select the HealthSummary.html file. This file is no longer protected and must be deleted after use to protect your information.

Enter Password

Re-Enter Password

Download

Back to Health Summary

- Send the Patient Health Summary
 - This option allows you to send a copy of the Patient Health Summary to a provider via their secure eHealth Address; this looks like an e-mail address, but it is more than that; it is a “secured” e-mail that is protected by several layers of security to ensure that your information is kept private. The address will look something like providername@direct.something.org; it is the “@direct” that you look for in that identifies an eHealth address.
 - You also have the option to send a copy of the Patient Health Summary to a provider’s standard e-mail address.

Send Health Summary

Securely exchange your Health Summary with your provider or share it through an email. Contact your provider to obtain their eHealth Exchange address. To send your Health Summary to a provider with an eHealth address, enter your provider's eHealth Exchange address and select Send. To send your Health Summary to an email address, enter the desired email address and select Send. [Learn More](#)

Send securely to provider's eHealth address

Share via email

Contact Us

Do Not Send. Return to Health Summary



ETCH Patient Portal Health Summary

- The Health Summary Activity, allows you to review all activity that has been performed to/with the Patient Health Summary
 - This acts as an audit record and will show if/when the Patient Health Summary has been viewed, updated, sent, downloaded, or printed.

Page 1 of 3

Tina's Health Summary Activity

Date and Time	User	Action	Description
Sep 05, 2019 at 8:16 am EDT	Portal Testing	View	Health Summary Activity Page
Sep 05, 2019 at 8:16 am EDT	Portal Testing	View	Health Summary (CCD) Page
Sep 05, 2019 at 8:15 am EDT	Portal Testing	View	Health Summary (CCD) Download Page
Sep 05, 2019 at 8:15 am EDT	Portal Testing	View	Health Summary (CCD) Page
Sep 05, 2019 at 8:15 am EDT	Portal Testing	View	Health Summary (CCD) Page
Sep 05, 2019 at 8:13 am EDT	Portal Testing	View	Health Summary (CCD) Transmit Page
Sep 05, 2019 at 8:13 am EDT	Portal Testing	View	Health Summary (CCD) Page
Sep 05, 2019 at 7:35 am EDT	Portal Testing	View	Health Summary (CCD) Page
Sep 05, 2019 at 7:35 am EDT	Portal Testing	View	Health Summary (CCD) Transmit Submit Page

- Print the Patient Health Summary
 - Please be sure that you use the "Print" option within the window and are not printing from your web browser's print function.

Tina's Health Summary Activity

09/05/19

Tina's Health Summary

Patient: TEST, TINA TINA **Sex:** Female **DOB:** May 5, 2010 **PatientL1-Identifier:** B20150504085007382

Continuity of Care Document (Transition of Care)

Document ID: .10^1102247
Created On: September 5, 2019, 07:16:05-0400

Demographics

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